**IDAHO TREE FARM PROGRAM**

**9:30a.m.-12:00p.m. - Thursday, April 20, 2023**

**Idaho Department of Lands**

**3284 Industrial Loop, CDA, ID 83815**

**IDAHO TREE FARM COMMITTEE MEETING MINUTES**

**1.**  **Call to Order**

 Committee Chair H. Frank called the meeting to order at 9:40a.m. Those present for all or part of the meeting were:

 Hailey Frank, ITFC Chair/IDL-Land Resource Specialist Sr./Private Forester

 McKenna Smith, ITFC Vice Chair/IDL-Land Resource Specialist/Private Forester

 Madeline David, ITFC Treasurer/Tree Farmer/ILRCC Rep

 Doug Bradetich, ITFC Communication Assistant/ IFG Industry Representative

 Kirk David, ITFC Executive Committee/ITF Inspector Training Facilitator/Tree Farmer

 Robbie Easley, District 2 Chair/IDL-Land Resource Specialist Sr.

 John Lillehaug, District 3 Chair/Tree Farmer

 Sandy Staff-Koetter, Tree Farmer/PLT Rep

 Kurt Koetter, ITFC Executive Committee/Tree Farmer

 Steve Cuvala, Tree Farmer

 Al Kyle, Tree Farmer

 Colleen Meek, ITFP Administrator

2.  **Anti-Trust Statement**

Chair H. Frank reviewed the Anti-Trust Statement with the committee.

3. **Introduce the New Vice Chair – Approval Committee**

S. Koetter moved to approve McKenna Smith as the new 2023 Vice Chair, K. Koetter seconded the motion and with a voice vote, the motion passed.

4.  **January 19, 2023 Meeting Minutes-Approval - Committee**

Chair H. Frank asked for any corrections to the 1st Quarter 2023 Meeting Minutes. M. David moved to accept the Minutes from January19th, 2023. S. Koetter’ seconded the motion and, with a voice vote, the motion passed.

5. **Current Treasurer’s Report to File for Review - Committee**

Treasurer M. David presented the Treasurer’s Financial Report: January 1, 2023 to April 10, 2023. Expenses were for Landowners outreach, Administration expenses and Meetings, NLC expenses, Educationa donations and Inspector recognition. D. Bradetich will talk to his son-in-law regarding purchasing a Wireless PA System. M. David reported that IFOA will go half on the purchase of a portable PA system. S. Koetter’ moved to file the Treasurer’s report for review. K. Koetter seconded the motion. With a voice vote the motion passed.

6. **2022 Budget Review - Treasurer M. David**

Treasurer M. David presented the budget-to-actual report as of April 10, 2023. Inspector recognition was a little higher than budgeted. There was a discussion regarding getting the book internally audited every year.

7. **Communications Report – D. Bradetich**

D. Bradetich reported that there will be a TF Spring Newsletter in the next couple weeks, with another insert regarding the assessment, an article on the recap of the ITFP Annual Meeting, and announcement of the IFOA Forest Owners Field Day. T. Eckberg will have an article regarding beware of bugs, and C. Schnepf will send D. Bradetich information for the newsletter. Per J. Lillehaug, he will send information on the Southern Forestry at the Legislature.

8. **Old Business**

**a**. **2023 Idaho State Forestry Contest – May 11, 2023 – Farragut State Park - K. Koetter**

K. Koetter reported this will be the 40th year for the Forestry Contest. He would like to thank ITFP for the donation, als

**b. Meeting FFL&MC in Moscow – After Action Review**

K. David reported it was nicely attended by approximately 220 attendees. The program was very informative and had very good speakers. There was only one complaint regarding the bidding on the auction. The lunches were very well liked by many attendees. A. Kyle reported that the raffle was taking a little too long. M. David reported that there is a need for more people to help find good prizes. The ITFP Annual Meeting was well attended and very successful.

**c**. **2023 NLC January 30 – February 1 at Gulf Shores, AL**

H. Frank & P. Dipofi did attend the NLC. Per H. Frank there were some good topics. H. Frank was disappointed with the Carbon Climate Exchange on zoom. A person couldn’t really get a question answered. The Climate Change topic is really being pushed. The NLC was at a beautiful location. She actually got to see the ocean & listen to it, and pick up a few sea shells. Family Forest Carbon Program is in the South and Michigan mostly at the present time.

d. **2023 ITFP Assessment**

Per D. Bradetich the assessment is going as planned, with 19 Tree Farms visited all over the state. The auditors will be touring June 20th thru Jane 22nd, 2023. J. Lillehaug and R. Easley will work together getting the auditors from location to location in District 2 and District 3.

9. **New Business**

a**. PLT (Project Learning Tree) Report – S. Staff-Koetter**

S. Koetter reported that J. Okerlund did have a PLT exhibit table at the FFL&MC and will be attending the Forestry Contest on May 11th, 2023. The Forestry Contest in May will be using some of the Green Job Curriculum.

b. **ILRCC (Idaho Lands Resource Coordinating Council)- M. David**

M. David reported she wasn’t available to attend the meeting in Boise, ID.

c. **2023 Inspections: Inspections completed in red**

**P. Dipofi R. Easley J. Lillehaug**

1. **Required:** District 1 **24**  District 2 **6 2** District 3 **1 1**

2. **Monitor:** District 1 **199**  District 2 **21**  District 3 **10 6**

Per D. Bradetich the requireds don’t need to be done due to the audit this year. The assessed Tree Farms must have a new inspection to 2021 Standards after the assessments are done.

If an inspection is done on the requireds, the state will get paid for the inspection.

R. Easley did ask about pesticide chemicals. If a person uses pesticide chemicals, the tree farmer should document the use in their records.

d.  **Discussion Display Flag: Promote Tree Farm**

H. Frank asked about ordering display flags for the 3 districts. M. David reported that would fall under Program Supplies/Equipment. D. Bradetich suggested to find out what the PA system will cost first before anything is done on the display flags. J. Lillehaug asked if each district can get a flag when they’re approved. It was reported that Minute Press in Rathdrum or Pyramid Printing can provide flags or do the printings. H. Frank reported she does design on the side for print jobs.

10. **Other Business – Committee**

a. H. Frank asked if our next meeting can be on zoom since a few people cannot attend in person.

b. K. David reported the Idaho Outstanding Tree Farmer of the Year Fall Tour will be September 16, 2023, the second Saturday after Labor Day at the Rainbows End Tree Farm parcel near Clark Fork, Idaho.

11**. Next ITFC meeting: Thursday, July20, 2023 at U of I Research Park Room 302 in Post Falls, ID.**

12. **Adjourn**

Chair H. Frank adjourned the meeting at 11:23 a.m.

Thank you for attending!

Respectfully submitted,

Colleen Meek, ITFP Administrator

admin@idahotreefarm.org