

IDAHO TREE FARM PROGRAM
9:30am-12pm, Thursday, October 17, 2019
U of I Extension Office
1808 N 3rd St., Coeur d'Alene, ID 83815

1. Call to Order

President Sean Hammond called the meeting to order at 9:35a.m. Those present for all or part of the meeting were:

Sean Hammond, ITFC Chair/ Tree Farmer
Madeline David, ITFC Treasurer/Tree Farmer at Large
Erin Bradetich, ITFC Communication Chair
Doug Bradetich, IFG Industry Rep
Andy Eckberg, ITFC District 1 Chair
Tim Schaffer, ITFC District 2 Chair
John Lillehaug, ITFC District 3 Chair
Sandy Staff Koetter, PLT Rep/Tree Farmer at Large
Kurt Koetter, ITFC Executive Committee/Tree Farmer at Large
Kirk David, ITFC Executive Committee/Tree Farmer at Large
Steve Funk, ITFC Tree Farmer at Large
Janet Funk, ILRCC Rep/Tree Farmer at Large
Chris Schnepf, UI Extension Forestry Rep
Steve Cuvala, IDL Rep
Angela Wells, AFF-ATFS Western Region Rep
Phil Aune, IESAF
Colleen Meek, ITPF Administrator

2. Anti-Trust Statement

Sean Hammond reviewed the Anti-Trust Statement with the committee.

3. Q3 2019 Meeting Minutes-Approval-Committee

Sean asked if there's any correction to the 3rd Quarter Meeting Minutes. John Lillehaug moved we accept as read. Kurt Koetter Seconded the Motion, with voice vote, the motion passed.

4. Q3 2019 Treasure Report-File for Review-Committee

Madeline David presented the Treasurer's Report Program Funding July 19 to October 17, 2019. There were no questions regarding the Treasurer's report. Sean Hammond, reported that he met with SFI, it was approved for \$12,00 for administration wages and IFG will contribute the balance, \$5044. Tim Schaffer asked, what portion does Riley, Stegner and Associates receive. Riley, Stegner, & Associates had previous employees as Idaho Tree Farm Program administrators, they had the storage, and the phone lines, which they do have the phone line and also, Colleen makes phones calls from her cell & home line. Colleen Meek believes Riley, Stegner, and Associates receive around \$300 but not certain. Tim will ask, Tom Biltonen if he knows. Kirk David, asked Colleen if her wages were appropriate for what she does, Colleen reported, yes, they are. Doug Bradetich moved we file the Treasurer's report for review. Andy Eckberg seconded the motion. With a voice vote the motion passed.

5. 2019 Budget Review-Treasurer

Treasurer Madeline David presented the budget update. The total forecasted budget is \$33,684.19. The actual is \$38,455.23, with a variance of \$4,771.04.

Madeline reported that Candance Godwin was let go as marketing website.

Sean reported that Chris Fourroux will help with IT issues.

The Constant Contact bill went up due to having over 500 people, if under 500 the cost is around \$168.

US Postage cost has been down this year. If letters are sent out to the Tree Farmers regarding the fall tour versus just emails we might get more response.

Chris Schnepf said it would be good for ITFP to have more visibility at Forestry Day at the Legislature. John Lillehaug said he set up a booth but very few looked. Maybe a one-page pamphlet would be good. John said he would be willing to do something for that.

Sean suggested keeping FDAL in the budget for one more year.

Chris Schnepf suggested some meaningful talks on Family Forests.

Madeline said IFOA paid for 3 months for storage, in January will pay for next year. Sean said they're looking for a different storage location.

Budget is being reviewed and letting everyone know what the budget is. It does not need to be approved until next meeting.

6. Communications Report-Erin Bradetich

Communication Chair Erin Bradetich reported that there will be a fall newsletter out by end of October. Sean was asked, if he would write something up on the Tree Farmer of the Year Fall Tour on September 7, 2019 for the newsletter.

7. Old Business

a. 2019 Idaho Tree Farm Fall Tour Chair

Sean Hammond said he helped set up. There were around 35 participants at the tour. Per Kirk David there were only five Tree Farm Committee members at the tour. Larry Cooke was a very good spokesman on the tour, on his Tree Farm program and the family's Christmas tree sales program. Larry was very interested in being an applicant for the 2020 Regional Outstanding Tree Farmer of the Year. Per Angela Wells, nominations are not open yet due to changes to the nomination process, but will be open in November. It was a great tour with lots of leftover food, which was given out to whoever wanted some. Jon Sells took the left-over donuts and cupcakes to the Lewiston Fire Department, which was greatly appreciated. We had enough food for 75 people just in case not all RVSPed. There were around 32 RVSPs, which was about how many were at the tour. There was a concern maybe getting the word out needs improvement. The outreach is very important. Angela suggested instead of just emailing, also mail invitations for the tour and the March meeting.

b. Discussion of dues/donations-Tree Farmers

Sean suggested that the committee rescind charging dues unless and until we have to pay for an audit. Per Angela Wells, South Dakota retained over 80% of their member after asking for dues, which was \$75.00 a year. Angela said, as right now it's not ATFS's priority to charge for audit. She suggested if enough inspectors don't have time, what if you might pay for their inspections? It also costs a lot for administration and etc. Phil Aune said, he's attending the Society of American Foresters National Convention in Louisville, Kentucky and could bring up inspector training for tree farmers, which has never been discussed. Doug Bradetich said the committee has a plan in place for the process of dues, so Doug motioned: No need for dues now. Rescind dues for now. Kurt Koetter seconded the motion. With a voice vote the motion passed.

**c. 2020 Nomination of outstanding TFOY, LOY, IOY
Nomination for ITFOY (Idaho Tree Farmer of the Year)**

Two Tree Farmers were nominated: Sean Hammond nominated Wayne Hohman. Kirk & Madeline David were nominated by Steve and Janet Funk since the Davids have such a great outreach, when needed they're always there no matter what. It was brought up again, if Larry Cooke is going to be nominated for Regional Outstanding Tree Farmer of Year, it should be started right away. Tim Schaffer will have to do a lot to get the draft done early.

Nomination for LOY (Logger of Year)

Gary Jenkins was nominated and Aaron Walser (Larry Cooke's Logger). Tim was going to ask if Walser would like to be nominated. Sean suggested the District Chairs send an email out to inspectors to see if they have anyone to be nominated for IFOY and LOY.

Nomination for IOY (Inspector of Year)

Kirk David reminded the Committee that IOTFIOY has traditionally been decided by a count of how many Tree Farms were inspected during the year by each inspector.

d. 2019 Inspections remaining:

	A. Eckberg	T. Schaffer	J. Lillehaug
1. Required:	District 1 19-6	District 2 1-1	District 3 1-0
2. Optional:	District 1 36-33	District 2 12-6	District 3 2-2
3. Pioneer:	District 1 0	District 2-1	District 3 0

John Lillehaug just gave Colleen Meek the last two optionals that needed done for District 3. Andy Eckberg said he's assigned some to Russ, Remington and he'll do a few.

Kirk David been trying to get Rainbows End all done. The Gabrielsen's would like all due the same year.

Madeline asked what happens to the uninspected optionals, do they go in the black hole or what? The inspectors try to get some done but they don't all get done.

It was asked, if the inspectors use the addendum, per Andy Eckberg yes, the addendum is used. Angela Wells suggested if 2years overdue put in Pioneer but it's actually more work in the long run. The committee prefers not to put anything in pioneer because it is more work. Also brought up was the overdue inspection that was done in 2014 and never signed by the regional and state inspector, ID-2430. Doug Bradetich said, he'll look into fixing the problem. Doug didn't realize it was still overdue. Angela said, the district inspector is not required to sign. Kirk David asked the status of the project Colleen Meek was working on calling the Tree Farmers that were over 10 years uninspected. Colleen said, she made all the calls, and the majority still wanted to be in the Tree Farm program. There is a couple that is going to sell their property, and there were a few that were decertified. Colleen sent the 3 District Chairs the list and the comments. When called, Colleen told the Tree Farmers that an inspector would be getting ahold of them within the next year. Currently there are 58 inspectors, but how many are really getting asked to do inspections? 2019"Requireds" need to be done by December 7, 2019.

8. New Business

a. PLT (Project Learning Tree) – Sandy Staff-Koetter

Sandy reported that PLT has increased the quality and quantity of their communication, increased the look of the flyers and Facebook, email campaigns and social media, and designed a new look for the newsletter. PLT has various workshops, presentations, various audiences, various places and various materials. The total workshop and session participants as of 10/12/2019 is 350. There are 2 scheduled "Focus on STEM" for the remainder of 2019, one in Coeur d'Alene, for which the facilitator is Sara Pence, and also a "Focus on Literature" workshop in Boise.

STEM Outreach is a classroom papermaking program and papermaking at Family STEM nights. There were 6 STEM nights with 1,479 participants and 36 classroom presentations for 910 students.

Sustainable Forestry Tour (IFPC program incorporates PLT)

Michele Youngquist attended the International PLT Coordinators Conference in Little Rock, Arkansas, and was awarded grant funding for year 3 of the ee360 program through National PLT. Michele is also developing a new partnership with Idaho Department of Environmental Quality.

Sandy said, she needs more clarification on the donation approved in the April minutes, and requested the inclusion of a donation to PLT in the 2020 budget. Madeline David said a PLT donation was approved but wasn't put in the budget in 2019. ITPF will need a written request from PLT for the donation; when letter is received the check will be written. Kirk David motioned that PLT would receive \$250.00. Steve Funk seconded the vote. With a voice vote, the motion passed.

b. ILRCC (Idaho Land Resource Coordinating Council) – Janet Funk

Per Janet, No report, no meeting until after the first of the year.

c. ATFS National Leadership Conference in Baltimore, Maryland, February 25-27, 2020.

Would anyone else like to attend? Erin Bradetich will be attending. No one else was interested.

d. Angela Wells

Angela said most what she had to say has been said. She did just get a text saying the reimbursement form for the NLCC was just sent out. The reimbursement will be \$1300 for plane and hotel this year. Angela did say American Tree Farm System is now accepting nominations for both the 2020 Regional Outstanding Inspector of the Year Award, due by November 1, and 2020 National Leadership Award due by December 15th. Angela asked if the committee is nominating anyone. Since there's a need for database cleanup for more than 10 years and there's a backlog, can Colleen make phone calls to inspectors for the District Chairs? Andy thought that would be a great help. Angela said, if there are inspectors that need updated training she can help. Kirk David asked, does the committee have any facilitators that have done any training for inspectors. Yes, Russ Hegedus and Matt Engberg. Doug Bradetich actually trained Erin on the David's Tree Farm. Angela said, NLCC theme is Strengthening, Growing, and Increasing Conservation Impact. The meeting will focus on developing ideas, feedback, and learning to build a stronger network. All states need to do self-evaluation. Idaho may need to customize their own, since they don't want to grow their program. There's a need on reducing the paper work, per committee members.

Madeline David said, some details from National seem to be losing their attention. For example, we never received the insurance certificate for the Fall Tour. Angela said, she would look into finding out what happened, since the insurance is out sourced. Per Doug Bradetich and Angela even though ITPF didn't receive the certificate, we were still covered with the insurance.

e. **American Tree Farm System is now accepting nominations for both the 2020 Regional Outstanding Inspector of the Year Award, due by Nov 1 & 2020 National Leadership Award, due Dec. 15, 2019.**

This topic discussed above.

f. **There's a new database feature: Draw Boundaries-Tutorials & a recorded webinar available on <http://www.treefarmssystem/stfs-tech>**

Per Angela Wells, the person entering into the database can draw in the boundaries.

g. **Next meeting date: Thursday, January 16, 2020** -location uncertain, UI Extension office is not available, either the fire hall or Sean said, if need be, his place.

9. Other Business-Committee

a. John Lillehaug asked, if individual Donations are sent to National, does Idaho get anything back? Yes, 50% from the ATF direct campaign. It was asked, if there can be an explanation in the Idaho TF newsletter regarding the donation to National. Janet Funk asked, why does she get so many donation request letters in the mail every 3 weeks, when once a year is sufficient? Angela Wells said, it's just standard practice but she will bring it up in the next ATFS manager's meeting.

10. Adjourn

Sean Hammond adjourned the meeting at 11:40a.m.

Thank you for attending!

Respectfully submitted by,
Colleen Meek
ITFP Administrator
admin@idahotreefarm.org