

**IDAHO TREE FARM PROGRAM**  
Committee Meeting Minutes  
July 18, 2013  
Idaho Department of Lands – *Coeur d’Alene Office*

**I. Call to Order**

Chair Doug Bradetich called the meeting to order at 9:05 am. Those present were:

Doug Bradetich, ITFC Chair	Don Heikkila, ITFC Tree Farmer
Gina Davis, ITFC Forest Stewardship Program Representative, Idaho Department of Lands	
Ray Getchius, ITFC Tree Farmer	Janet Funk, ITFC Tree Farmer
Kirk David, ITFC Tree Farmer	Madeline David, ITFC Tree Farmer
Tom Davis	
Steve Bloedel, ITFCO Consulting Forester Representative	
Frank Gariglio, ITFC NRCS Representative	Robert Keefe, ITFC University of Idaho
Jennifer Childers, ITFC Program Administrator	

**II. Antitrust Statement**

Chair Doug Bradetich reviewed the policy statement on compliance with anti-trust laws.

**III. Minutes of Previous Meeting**

Upon review of the April 18, 2013 meeting minutes and upon motion made by Gina Davis and second by Madeline David the minutes were unanimously approved as presented.

**IV. Treasurer’s Report**

Chairman Doug Bradetich gave an overview of the 2013 second quarter financial statement, and the ITFP’s budget-to-date, in Treasurer Steve Cuvala’s absence.

Upon motion by Frank Gariglio and second by Robert Keefe the Treasurer’s second quarter report was unanimously approved as presented.

**V. 2013 Capacity Building Grant – Leadership Manual**

Tom Davis and Madeline David continue to develop the Leadership Manual for the Idaho Tree Farm Committee. Background information on the Program is needed for the manual, and Tom Davis and Kirk David will go through old files to gather information and forward onto Madeline. It was suggested to include criteria’s for recognition (i.e. State, Regional and National nomination forms) as well as include version and date as a footer since this will continue to be a living document for the Committee.

**VI. Idaho’s “Outstanding Tree Farmer of the Year” Nominations**

Chairman Doug Bradetich has been compiling nominations for the 2014 Idaho’s “Outstanding Tree Farmer of the Year”. Doug asked for volunteers on the subcommittee to meet with the Tree Farm Members that had been nominated. Don Heikkila, Steve Funk, Kirk David and Steve Bloedel volunteered to be on the subcommittee and the group scheduled to meet with members the last 2 weeks of August and the first two weeks of September. Doug asked that all nominations be submitted no later than October 18, 2013.

**VII. 2013 ITFP Fall Field Tour**

The Fall Field Tour has been scheduled for Saturday, September 7<sup>th</sup> at Jim and Jane Thornes' Tree Farm in St. Maries. There was discussion on catering a luncheon, as was done in 2012, to get more participation and using the funds from Idaho Forest Group's allocation or from remaining funds in the coffee social grant. Doug will call Jane Thornes to see about her interest of having lunch catered.

**VIII. 2014 Capacity Building Grant**

ATFS Capacity Building Grant applications are due on August 31<sup>st</sup>. ATFS has put a cap on travel funds to attend the National Leadership Conference at \$3,000. Chairman Doug Bradetich will plan on applying for travel funds for Executive Committee Members to attend the conference. If there are additional ideas it was asked to forward them onto Doug prior to the deadline.

**IX. Idaho Lands Resource Coordinating Council**

IDL presented to ILRCC members a summary of current grant proposals to be submitted to the Western Competitive Grant process for potential funding. A discussion followed regarding future project possibilities. Janet Valle, Forest Legacy and Stewardship Program Manager for Regions 1 & 4 of the Forest Service, requested that consideration be given to a grant proposal which would help landowners with current management plans to implement all aspects in their plans "from the weeds to the top of the trees as well as fuels reduction to reduce fire threat." Janet challenged stewardship ILRCC members to brainstorm a cooperative grant proposal idea to be ready for pre-proposal submission to the Western Competitive Grant process in January, 2014. IDL will announce the grant focus for upcoming proposals in September. Madeline suggested that the ILRCC's family forest owner representatives meet with Chair Bradetich to explore ideas and potential partners for a grant proposal.

**X. 2013 ITFC Task & Event Schedule**

September 7<sup>th</sup> – Fall Field Tour at Jim and Jane Thornes'.

The next Idaho Tree Farm Committee meeting will be held on Thursday, October 17<sup>th</sup> at the University of Idaho – CNR from 9 a.m. to noon. Robert Keefe will work on the location of the meeting as well as schedule a tour to be held afterwards at the steam plant facility.

**XI. Adjournment**

With no further business the meeting was adjourned at 11:30 a.m.

Respectfully Submitted,

Jennifer Childers